

FSP.

POLICY

Circular Economy

Updated: October 2025

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Purpose

We are committed to promoting environmental sustainability and embedding circular economy principles into the way we operate and deliver services. In doing so, we will ensure compliance with all applicable environmental, legal, regulatory, and other requirements relevant to our operations.

We will establish and review measurable objectives and key performance indicators (KPIs) to assess circular economy performance, such as the percentage of IT assets reused, waste diverted from landfill, and supplier sustainability ratings.

At FSP, the circular economy means shifting away from the traditional linear model of take, make, use, and dispose, and instead designing and operating systems that keep resources in use for as long as possible. This means finding better ways to create, deliver, and manage our physical and digital services so we use less, waste less, and protect the environment.

Scope

This policy applies to all employees, contractors, and suppliers engaged with FSP. It covers consultancy service delivery, internal operations, procurement, management of digital systems and assets, and client-facing solutions, including AI services. All staff are responsible for supporting this policy, under the direction of the Environmental and Quality Management Representative, who oversees its implementation and review.

Key Principles

Our approach is based on the following principles:

- **Reduce Resource Consumption:** Deliver services digitally where possible and optimise digital tools for efficiency.
- **Extend Asset Life:** Reuse and refurbish IT and office equipment before replacement where possible, following secure data disposal and sanitisation procedures compliant with ISO 27001.

Commented [PB1]: Do we need a definition of what "circular economy" means to us?

Commented [LC2R1]: Updated





- **Sustainable Digital Design:** Prioritise low energy, efficient and streamlined digital solutions, ensuring they align with ISMS risk management and information security requirements.
- **Responsible AI Use:** Build and deploy AI solutions with efficiency, transparency, and ethical and security considerations in mind, in accordance with the ISMS risk assessment process.
- **Promote Recycling and Responsible Disposal:** Manage physical and electronic waste sustainably, in compliance with environmental and data protection requirements.
- **Engage the Supply Chain:** Collaborate with partners and suppliers who support circular economy and digital sustainability values, and who meet our environmental and information security requirements (ISO 27001 & ISO 14001).
- **Sustainable Procurement:** We assess suppliers not only on cost and capability, but also on their efforts to reduce environmental, security, and downstream impacts.

Monitoring and Review

Performance indicators related to environmental and circular economy objectives will be monitored and reviewed annually to ensure continual improvement. This policy is a controlled document within FSP's Integrated Management System (IMS) and will be reviewed annually or as required by changes in legal, environmental, quality or security standards.

